



FuSioN User Guide – Navigating in FuSioN from the Home Page

OVERVIEW


This User Guide details navigating around FuSioN.


Individual user guides available for each section.

HINTS & TIPS

The Home Page of FuSioN is the starting point for navigating around the system.

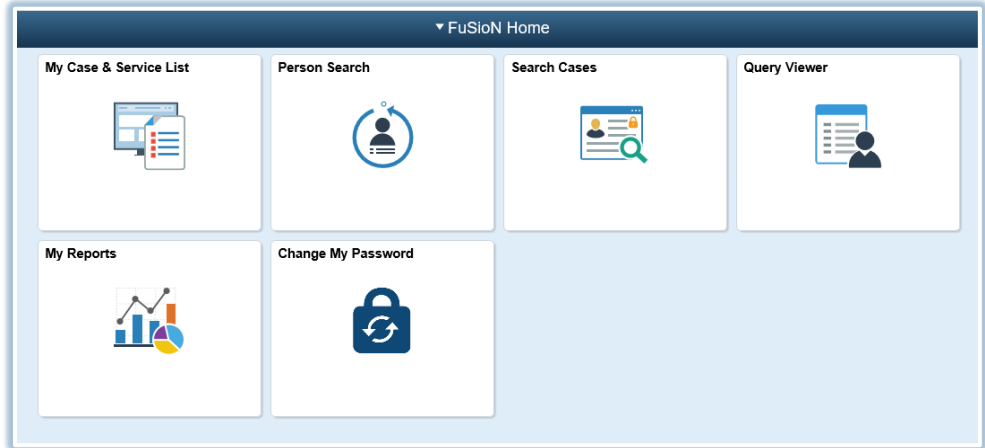
The main navigation paths will be referred to as 'Tiles'.

 Clicking on the 'Home' icon in the top right hand corner will navigate back to the Home page.

Clicking on this icon  will allow you to navigate to **Help** or to **Sign Out**.



Depending on your user access, the following 'Tiles' will be present on the home page when you have logged into FuSioN.



My Case & Service List

Clicking on this tile will allow you to view the following information. For more details about each of these sections refer to the individual user guide for **My Case & Service List**:

- My FuSioN A&C Cases
- My FuSioN ICM Cases
- My FuSioN Services
- Cases with Active holding

Query Viewer

Clicking on this tile will allow you to run a report that will display all current cases within a defined date range. Refer to the individual user guide for **Query Viewer** for further information on functionality.

Change Password

This tile is for changing your current password. Refer to **Change Password** user guide for further information.

Person Search

Clicking on this tile will allow you to search for clients recorded in the system. Refer to the individual user guide for **Person Search** for further information on functionality.

Search Cases

Clicking on this tile will allow you to search for cases recorded in the system. Refer to the individual user guide for **Search Cases** for further information on functionality.

My Reports

This tile is only available to users who have access to run reports. Clicking on this tile will allow you to run the following reports. Refer to the **My Reports** user guide for further information.

- Progress Report for A&C
- Progress Report for ICM